



EASTERN CARIBBEAN TELECOMMUNICATIONS AUTHORITY (ECTEL)

104TH MEETING OF THE ECTEL BOARD OF DIRECTORS

Fort Young Hotel, Commonwealth of Dominica
25th September, 2025
9:00 a.m.

AGENDA

104BD 01-09/25

General

- | | | |
|----|---|-----------------|
| 1 | Call to Order | |
| 2 | Adoption of Agenda | 104BD 01-09/25 |
| 3 | Welcome/Opening Remarks – Chairperson | |
| 4 | Minutes of the 103rd Meeting of ECTEL's Board of Directors held online on MS Teams on 10th July, 2025 | 104BD 02-09/25 |
| 5 | Matters Arising out of the Minutes of the 103rd Board Meeting held online on MS Teams on 10th July, 2025 | 104BD 03-09/25 |
| 6 | Board Committees' Reports | |
| | (a) Board's Ratification of Resolutions | 104BD 04A-09/25 |
| | (b) Audit, Risk and Finance Committee (ARFC) | 104BD 04B-09/25 |
| | (c) Corporate, Governance and Nominating Committee (CGNC) | 104BD 04C-09/25 |
| 7 | ECTEL Workplan 2024-2025
Report on Q3: April – June 2025: 2024-2025 | 104BD 05-09/25 |
| 8 | Financial Statements Update
Financial Report for Q3: 2024-2025 | 104BD 06-09/25 |
| 9 | Accounts | |
| | (a) Update – Consultancy on the Accounts Receivables | 104BD 07A-09/25 |
| | (b) RFP for new External Auditor | 104BD 07B-09/25 |
| 10 | Economics and Finance
Report – Digital Inclusion Survey | 104BD 08-09/25 |
| 11 | Legal and Regulatory
Update – Electronic Communications Bill | 104BD 09-09/25 |
| 12 | Technical Services | |
| | (a) Update – Acquisition of Spectrum Vehicle for Commonwealth of Dominica | No Paper |
| | (b) Update on Consultancy – Spectrum Management Fee Mechanism | No Paper |
| | (c) Update – Public Consultation on licensing of newer satellite services | 104BD 10-09/25 |